

(ON THE LETTER HEAD OF THE COMPANY)

Ref. No. :

Date :

**His Excellency,
The Consul General,
The Embassy of the Custodian of the Holy Mosques,
NEW DELHI**

SUBJECT : **AUTHORIZATION LETTER.**

Your Excellency,

We, M/s. _____, having its office at _____ (KINGDOM OF SAUDI ARABIA) hereby authorize M/s. TREHAN CONSULTANTS PVT. LTD., having its office at 110, Shivam House, Commercial Complex Karampura, Opp. Milan Cinema, NEW DELHI – 110 015 (India) as our Agent in India to recruit _____ (No. of workers in figure) _____ (No. of workers in words) of different trades against the Visa No. _____ dated _____ (H).

M/s. TREHAN CONSULTANTS PVT. LTD., is empowered to select the recruited Manpower and fix their salaries, to carry out all our business and matters related to the recruitment of the manpower and to sign on our behalf wherever necessary.

Moreover, they also have the right to appoint on their behalf to carry out the above mentioned businesses.

Thanking you for your Co-operation,

With kind regards

Yours sincerely,

For.....,

(Signature of the Authorized person)
with Seal of the Company

* This letter is to be issued from the country where the manpower is required.

* This letter should be English and Arabic both on the same page.